

## The Fulham Society Privacy Policy

The Fulham Society is committed to protecting your personal information. It's your information, it's personal, and we respect that. Our Privacy Policy gives you detailed information on when and why we collect your personal information, how we use it and how we keep it secure.

### Who we are and what we do

The Fulham Society is a registered charity in England and Wales (Charity No. 262396). Our website is [www.fulhamsociety.org](http://www.fulhamsociety.org). Our purpose is to promote high standards of planning and architecture, and to secure the protection and improvement of matters of historic or public interest in the Fulham area. Our members help us to achieve this by paying an annual subscription which we use to further our purpose.

### The personal data we hold and how we collect it

We collect personal data when a new member completes the information on the membership form. This includes the member's name, address, phone number and email address and payment details including any gift aid declaration. If during membership a member tells us of any changes, we will hold the new details in place of the old ones.

### We hold members' personal data for the following purposes:

- to keep a record of our members' subscriptions paid and other donations;
- to claim gift aid on subscriptions and donations;
- to send our regular newsletter to each member (either by post or email);
- to inform members about campaigns and other activities, events and matters of interest; and
- to be able to check that our records are up to date.

We do not share information with other members (other than the Executive Committee), other charities or businesses.

### Access to your personal information

You can request to see, amend, or delete the personal data that we hold about you.

You can unsubscribe to general mailings at any time by clicking the unsubscribe link at the bottom of any of our emails, by emailing us at [info@fulhamsociety.org](mailto:info@fulhamsociety.org) or writing to us at The Fulham Society, 21 Napier Avenue, London SW6 3PS.

If you ask us to delete your personal data, we will not be able to provide you with the benefits of membership.

### How we protect your information

We take care to protect your information. All personal information stored by us is kept on servers in a secure environment. It is kept in a cloud based, password protected system to which only the Executive Committee have access.

Cookies. The website uses cookies to help our website work well and to track information about how people are using it. More information on cookies and how to control the cookies we use can be found on the cookies page on our website: <http://www.fulhamsociety.org/cookie-policy/>

MailChimp. We use a third-party provider, MailChimp, to deliver our group emails and electronic newsletter. We gather usage statistics using industry standard technologies to help us monitor and improve our e-newsletter. For more information, please see their website: <https://mailchimp.com/legal/privacy/>

### How long will we hold your personal information?

If you ask us to delete your details, resign or your member's subscription remains unpaid for 12 months after it has become due, we will remove you from the membership list and will not contact you in the future.

We keep records as long as required to comply with statutory requirements. In most cases this will be for 6 years from the end of the tax year you resigned.

### Data Protection Register

There is no requirement for the Fulham Society to be included in the ICO Data Protection Register.

### Changes to this Privacy Policy

We may update this Privacy Policy from time to time. The date of the most recent revisions will appear on this page on our website [www.fulhamsociety.org](http://www.fulhamsociety.org) under the Privacy Policy tab.

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